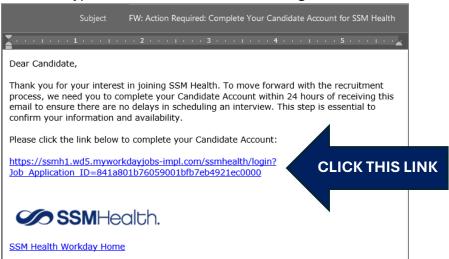


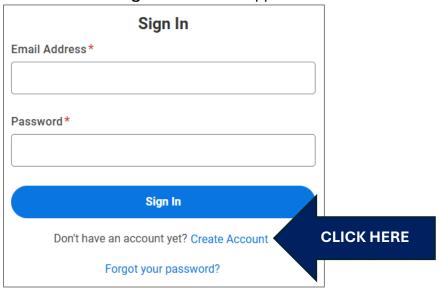
## **Creating Your Candidate Account in Workday**

When you receive the email titled, **Action Required: Complete Your Candidate Account for SSM Health**, please take the following actions:

1. Click the hyperlink above the SSM Health logo:



## The SSM Health Sign In screen will appear:



- 2. Click **Create Account** to create your Candidate Account in Workday. The **Create Account** screen will appear.
- 3. Enter your personal Email Address.
- 4. Enter a Password for your Candidate Account.
- 5. Re-enter the password to verify.
- 6. Click the **Acknowledge** checkbox.
- 7. Click **Create Account**. Your Candidate Account has been created. It's a good idea to review **My Tasks** to determine if you have any additional actions to complete.